

KINGSWEAR PARISH COUNCIL

Minutes of the Council Meeting held at the Sarah Roope Trust Rooms on Tuesday 08 November 2016 (for formal approval at the next Meeting of the Council)

Present: Councillor J Henshall – Chairman

Councillors: E Essex, E Jones, L Maurer, H Newcombe, J Hawkins and L Payne.

Apologies: Councillors M Trevorrow, E Parkes and R Searle
Police Constable A Vaughan
District Councillors H Bastone and R Rowe

In Attendance: Mr David Edwards – Clerk to the Council

There were 3 members of the public present.

C/356/16 – Welcome

The Chairman welcomed everyone to the meeting.

C/357/16 – Declaration of Interests

The Members were reminded that any changes to their Declaration of Interests should be notified to the Clerk.

The Council Meeting was suspended to allow for members of the public to ask questions and make representations to the Council:

Questions from the public:

Following the recent burial record errors a question was asked about how the Council is putting in place procedures to rectify any future problems.

The confidential item relating to the Cemetery resulted in a reporter from the Torbay Herald Express (who subsequently published an article) and the Dartmouth Chronicle contacting several Members and the Clerk. The question was asked how this disclosure came about and the loss of confidence in the Council for this breach of confidentiality.

Questions and statements on the issue and progress of the opening of Lighthouse Beach were made.

At this point it was RESOLVED that the Council reconvenes to bring forward Agenda item 9.

C/358/16 - To receive an update from Councillors Henshall and Hawkins on Lighthouse Beach and the action being taken to resolve the situation.

It was explained that there have been efforts to arrange a meeting with the landowners and to resolve how the works to stabilize the cliff and make safe other parts of the land and beach are to be taken forward. The landowner has been in discussion with his own engineers John Grimes Engineering to investigate other options of undertaking the work required.

There was further comment on the actions and discussions that have taken place recently and the need to remove old iron works and cables. The footpath access is a different issue to the beach access.

It was clear that there was some urgency as the deadline to call for the enquiry to be reconvened is March 2017.

It was RESOLVED that a meeting be arranged within the next two weeks to include Councillors J Henshall, J Hawkins, E Parkes, E Jones, Mr M Stevens and the Clerk.

The Council was suspended to receive the following reports:

Report from Devon County Councillor – Councillor Hawkins :

Councillor Hawkins reported on the Health and Wellbeing Committee Meeting when the issue of the NHS Consultation was discussed and the proposed closures of local hospitals.

He reminded the meeting that cards to provide individual responses were being circulated and need to be returned by the closing date of 23 November 2016.

The snow warden scheme was discussed and Councillor Jones pointed out that the new Cemetery Lodge tenants need to be asked to move their caravan to access the salt spreader.

There is a County Council scheme to train local volunteers to fill in pot holes. Councillor Hawkins to liaise with Councillor Maurer.

District Council reports:

Councillor Hawkins provided information on the Dartmouth Food Bank and asked that posters be placed in the Council notice boards. The service is open on Wednesday from 10am to 2pm.

He reported the new Dartmouth Pool opens on 1st December 2016.

The Clerk advised that a report had been received from Councillor Bastone and it would be circulated. The main subject was the objections Councillor Bastone had made to the proposed reductions in support from the District Council for community events.

C/359/16 - To resolve to approve the following minutes subject to any amendments:

- i. Full Council Meeting – 11 October 2016
- ii. Full Council Meeting – 11 October 2016 (Confidential)
- iii. Planning Committee Meeting – 25 October 2016
- iv. Finance Committee Meeting – 25 October 2016

Matters arising:

Councillor Payne referred to the Finance Committee Meeting. It was noted that any election costs are not invoiced until the following year. Councillor Payne reminded the Members that some thought is required as to the use of the recent bequest from Mr Emms and it may be that it can be used to reduce the Precept or fund some of the projects that come out of the Neighbourhood Plan consultations.

Clarification is required as to how S106 funding can be used and it was agreed that the Planning Officer be asked to give some information at the training session.

The Clerk would be preparing a budget in preparation for the Precept discussions.

It was RESOLVED to approve the Minutes as listed above.

C/360/16 - To discuss the proposed amendments to the Standing Orders (see attached) and to amend Standing Order 1 (o) to read "that in the case of Committee Meetings and Sub Committee Meetings, the Chairman shall be elected by the Members of that Committee"

The Clerk explained that the Full Council is the corporate body and approves the Minutes of all Council Committees, therefore, although the Planning Committee has delegated powers the Planning Committee Minutes are always endorsed by the Full Council.

It was noted that the General Purposes Committee would meet as required.

Subject to the above it was RESOLVED to approve the amendments to the Council Standing Orders.

C/361/16 - To discuss that the Council investigates the possibility of setting up recycling of garden waste in Kingswear.

Councillor Payne explained that there was a successful recycling project of this type at Stoke Fleming. The operation and process is supported by the District Council and the Parish Council received 15p per kilo from the District Council. Volunteers operate the scheme and there is a membership fee of £5 per annum.

It will essential to find a suitable site and land at Hillhead or land owned by the National Trust were suggested and are to be investigated.

It was RESOLVED that Councillors Payne and Jones make further enquiries and report back to the Council.

C/362/16 - To receive (if available) the Neighbourhood Plan/ Resident's Parking Report from Councillor Payne and to discuss and approve the actions and any expenditure detailed in the report.

Councillor Payne advised that the Grant Funding had been received. The funds would cover the cost of the distribution and collection of the questionnaires. It would also pay for the consultant who will advise on the questions to be included and the writing of the Plan.

It was RESOLVED to accept and note the above.

C/363/16 - To receive (if available) a report from Councillor Trevorrow on any action or outstanding issues relating to the Moorings (to include the option of the sale of an abandoned boat) and to discuss and approve the actions and any expenditure detailed in the report.

In the absence of Councillor Trevorrow the Clerk explained that he needed to examine the account records for the year 2013/2014 to ascertain what mooring fees had been received in respect of the boat Bamenda.

Councillor Maurer referred to the recent meeting and the promise from the owner that

he would repair and bring the boat up to the required standard. The boat is now filling with water and pulling the cleats on the pontoon.

It was RESOLVED to give delegated powers to the Clerk to take the necessary action to ascertain the arrears in fees and if the owner fails to comply with the Council Moorings terms and conditions within 28 days of the notice, takes steps to arrange the removal of the Bamenda.

C/364/16 - To discuss the option to purchase for £1 the BT phone box at Raddicombe Drive (see attached).

It was RESOLVED that the Council purchases the phone box in Raddicombe Drive for the nominal cost of £1 and when the purchase is completed further discussion take place to decide on its use with an option that a Defibrillator be installed.

C/365/16 - To receive an update on the arrangements being made for the Remembrance Service on 13 November 2016.

The details were noted.

C/366/16 - To receive an update on the arrangements for the Christmas Lights and Party.

It was noted that there had been no response from the school and this needed to be chased. Children who do not attend the Kingswear Primary School but are resident to Kingswear should be allowed to attend.

There are some gifts remaining from last year and it was agreed that £30 be set aside to purchase additional presents. Councillors Newcombe and Jones agreed to help with the decorating of the Hall.

There was further discussion regarding the Carlow Trust lunch and it was agreed that the Chicken option from the menu would be preferred. The ticket would be designed to ensure that the menu options would be detailed on a return slip.

The future date of the lunch would be a question to be included in the Neighbourhood Plan questionnaire.

It was RESOLVED to note and approve the above.

C/367/16 - To resolve to approve the Expenditure of the Council for the period 28 September 2016 to 01 November 2016 – see attached.

The salary payment to the clerk was queried as it is different to the previous month. The Clerk advised that he would investigate as it could be in relation to the tax code. It was noted that the cheques will be signed at the Council Meeting.

It was RESOLVED to approve the expenditure.

The Meeting ended at 21.46

Minutes Approved:

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Councillor J Henshall - Chairman

Note: During the meeting it was noted that:

- *The Council should thank the organisers of the Firework Display.*
- *Council Meetings will begin at 7.00pm*
- *The distribution of the Wishing Well proceeds will be discussed at the next meeting of the Council.*