

KINGSWEAR PARISH COUNCIL
Minutes of the Council Meeting held at the Sarah Roope Trust Rooms on
Tuesday 13 September 2016 (for formal approval at the next Meeting of
the Council)

Present: Councillor J Henshall – Chairman

Councillors: E Essex, E Jones, L Maurer, H Newcombe, M Trevorrow, J Hawkins, R Searle, E Parkes and L Payne.

Also present: District Councillors H Bastone and Police Constable A Vaughan

In Attendance: Mr David Edwards – Clerk to the Council

There were 5 members of the public present.

C/325/16 – Welcome

The Chairman welcomed everyone to the meeting.

C/326/16 - Apologies for absence:

South Hams District Councillor R Rowe

C/327/16 – Declaration of Interests

The Members were reminded that any changes to their Declaration of Interests should be notified to the Clerk.

The Council Meeting was suspended to allow for members of the public to ask questions and make representations to the Council:

The following statements and questions were made:

1. Why is there an item on the agenda to close down the Resident's Parking Working Group?

It was explained that no decision had been made and this is to be discussed at the meeting later. Other comments made were that the County Council has limited funds to implement a scheme, the County Councillor should be a member of the Working Group (although it should be noted that Working Groups are not a Council Committee or Sub Committee that have a fixed membership agreed by the Council) and the increase in moorings will result in more vehicles parking in Kingswear. The question was asked how this was on the Agenda.

The Neighbourhood Planning Group would be sending out questionnaires.

The Council should consider a public meeting.

The Council should engage with the DHNA and Dartmouth Town Council (the events in Dartmouth and people working/visiting Dartmouth impact on Kingswear)

2. A question was asked regarding the Council policy on enforcing planning decisions with reference to the Planning Application (Enforcement Case 012594) at Kittery Quay.

This is a matter for the District Council and Councillor Bastone confirmed that he had written to the Enforcement Officer.

3. A question was asked if action can be taken to prevent the problems of dog mess occurring, particularly around Ridley Hill, Church Hill and Higher Contour Road. *The Chairman agreed that action is required (potential grant funding available) and that it would be placed on the General Purposes Committee Agenda.*

Report from Devon County Councillor – Councillor Hawkins :

The County Councillor reported on the NHS Consultation and the proposals and developments to replace the Community Hospital. He had attended several meetings and he reminded the Members of other meetings that they might wish to attend. There are options being discussed on the location in Dartmouth of the new Health and Wellbeing Clinic.

There is a debate on the number of beds that should be available at the Riverview facility. 4 is being proposed but at least 8 is required if not 12.

The patient group have commented that there is very little detail within the consultation document and more information is required.

The Noss Marina Development is progressing and it is hoped that a Planning Application will be submitted in November. There is a need to ensure good transport/ access links to the development. There will be up to 250 moorings.

The District Council is finalising the contract details for the Dartmouth Swimming Pool with a Manager to control both the pool and dry facilities. The proposed opening of the Pool is scheduled for December.

Report from South Hams Councillor – Councillor Bastone:

The Report is attached to these minutes.

There was some discussion on some items in the report including the problem of the collection of waste from Holiday homes and Holiday Lets.

Report from P C Vaughan – Police Report

There was no crime reported in Kingswear although there were some incidents of anti social behaviour. Several youths known to the police who had caused problems during the Dart Music Festival were stopped from crossing the river during the Regatta.

PC Vaughan stated that he would be pleased to be involved in the discussions on Resident Parking Schemes.

Traffic problems including the poor traffic signing and speeding cars (although the only vehicles recorded travelling above the speed limit have been local residents) Marine crime is a problem and initiatives to raise awareness of the problem and ways of counteracting it was discussed.

The Council will reconvene to discuss the following items:

C/328/16 - The approval of the following minutes subject to any amendments:

- i. Full Council Meeting – 14 July 2016
- iii. Planning Committee Meeting – 23 August 2016

C/312/16

The Neighbourhood Planning Report for the 2 meetings held on 01 and 13 July had been received and is now attached to the Minutes.

C/304/16

The word "Council" be substituted by "Councillor Hawkins" in the sentence "it was pointed out that the Council....."

C/304/16

"Tony Swainston said he had paid a cheque for £48.50 in good faith " and it was agreed that the writing in italics (at the bottom of the page) be deleted and this sentence substituted.

C/305/16

Councillor Henshall walked around Dartmouth not Kingswear. It is noted that this had no connection to the Kingswear Working Group as it had been organised by Dartmouth inconjunction with Devon County Council.

C/319/16

Spelling of County Councillor Officer name should be Neil Oxton.

It was RESOLVED to approve the Minutes subject to the amendments.

C/323/16

A Motion to amend the Minute was LOST.

[A matter arising from the Minutes related to the Cemetery Lodge Tenants Deposit and the Clerk confirmed that investigations were taking place. An update on progress would be given at the next meeting]

C/329/16 – It was RESOLVED that Councillor Newcombe and the Clerk attend the DALC (Devon Association of Parish Councils) Annual General Meeting at Newton Abbot Race course on Tuesday 11th October 2016 from 10.00am to 4.00pm. The cost for attendance of £20 per delegate will be paid by the Council.

C/330/16 - The Jubilee Street Party situation where there was an understanding from some residents that the organization of the event was the responsibility of the Council was discussed. There was no Council resolution that the Council had agreed to undertake this duty. A statement from the Council has been requested.

The Council received email from The Patrons Lunch org. To which it responded and resolved to organise a lunch at no cost. The Council Chairman contacted Richard Price DCC re road closure info and made contact with others for help. The Council did not go ahead with the planned Street Party/Lunch due to lack of support.

It was RESOLVED that the Clerk issues a statement on behalf of the Council.

C/331/16 - The phone box at the bottom of Wood Lane which has been adopted by the Community Heartbeat Trust was discussed.

It was RESOLVED that the Council take on the ownership at a cost of £1 with the further option that the Trust may provide paint for redecoration and it will assist

with fundraising to purchase another defibrillator. The repair of a glass panel will be referred to the General Purposes Committee.

C/332/16 – The area of land owned by the Council adjacent to Jubilee Park previously used as an allotment was discussed.

Comment was made that a managed plan approach is required. The control of the process be kept within the Council through the General Purposes or a new Committee and residents be invited to attend.

It was RESOLVED:

- that Councillors Newcombe and Jones be given delegated powers to clear the land be cleared so the size and suitability of the site can be assessed for future use by the Council.
- The decision on the future use of Jubilee Park and Waterhead Creek with regard to facilities and environmental enhancements be deferred to the next Council Meeting to give Members time to consider the options.

C/333/16 – It was RESOLVED that a representative from the National Trust be invited to the October Council meeting to establish an open working relationship with the Trust and for it to update us on its plans for the 2 properties within our Parish.

C/334/16 – The Neighbourhood Plan – Resident’s Parking Group report was received from Councillor Payne and is attached and forms part of the Minutes. (including a diagram showing the parking areas and an area of land that might be owned/acquired by the Council).

It was noted that some residents who have off road parking objected to a suggestion by another resident that they may be excluded from the permit scheme. It is important that younger residents with families and those who work in the village and in Dartmouth are given due consideration.

The County Council would not accept the installation of Parking Meters.

The questionnaire comes to the Council for approval prior to distribution.

The Members e mail any ideas and suggestions to Councillor Payne to collate.

The Neighbourhood Plan Report from Councillor Parkes where received and is attached and forms part of the Minutes.

It was RESOLVED to accept the Reports including the proposal that the Council investigates ownership of the area of land in Higher Contour Road with a view to this being used for parking and costing be obtained for the replacement notice board at Hillhead Park.

It was RESOLVED to approve the expenditure detailed in the report and the report dated 14 July 2016.

C/335/16 – It was noted that a Conditional Grant of Consent has been issued by the District Council for the felling of a Sycamore tree and the cut back of an Oak tree to a suitable level, with the replanting of 2 English Oaks at Kaywana Hall, Kingswear (Ref:1749/16/TPO)

This was noted.

C/336/16 – The Christmas Lights and accompanying events were discussed.

It was RESOLVED:

- the budgeted expenditure would be £1000.
- the previous contractor, Torbay Display be approved
- The Council arranges (Councillors Parkes, Newcombe and Maurer to assist) a party at Kingswear Village Hall for the children from Kingswear Primary School and the Council meets all costs of the event. This includes decoration of the Hall, catering, presents for the children, a request to the School that the children sing carols outside the Railway Station, an invitation to Father Christmas to attend (if he is not too busy), a request that the Police attend and arrangements made with the Ferry Office to supply power for the lights.
- The Chairman to check on the lighting around the Station.
- Councillor Jones to liaise with the Chairman and clerk to obtain the required number of presents for the children and obtain reimbursement from the Council for the costs.
- the budget for the cost of the party will be £200.
- The agreed date for the Light Switch on and party will be 02 December 2016.

C/337/16 – The Waterhead Creek Pontoon in the context of the Condition Report completed on 13 December 2015 and the attached E mail from Mr Colin Bower of Docking Solutions was discussed.

Councillor Trevorrow advised that he had inspected the pontoon prior to the Fun Day, and made some small repairs. The pontoon is quite secure and stable. He had investigated some other options and although Darthaven agreed to undertake inspections on an informal basis, a local resident Mr Ian Fenton could be contracted by the Council to undertake this work.

It was RESOLVED:

- That Councillor Trevorrow contact Ian Fenton, who is a resident and has some expertise, and reports back to the Council.

C/338/16 – An update from Councillors Henshall and Hawkins on Lighthouse Beach was provided and the action being taken to resolve the situation was discussed.

A quote supplied by Devon County Council for the repairs and stabilisation of the

cliff amounts to £150K. This is being disputed by the residents who believe that lower quotes can be obtained. The difficulty is that the contractor and specification has to be approved by the County Council if the road is to be reopened. There is also specific action required to remove an electricity cable and metal works.

The Council is looking to obtain grant funding of £40K provided the funding from the residents is forthcoming.

It was RESOLVED :

- A meeting be arranged with the property owners, Councillors Henshall and Hawkins and the Clerk.

(Councillor Searle gave her apologies and left the Meeting)

C/339/16 – The South Devon and Torbay Clinical Commissioning Group have advised that the period of consultation for NHS services in the area is from 1 September until 23 November.

It was RESOLVED:

- that a representative of the Group be asked to attend the meeting on 8th November 2016 to make a presentation to the Council.

C/340/16 - The Bequest of £17183.71 from Michael John Emms to the Council was discussed with regard to the following options:

The funds be used either:

- to reduce the Precept
- put towards another specific item or items of Council expenditure
- the capital retained and the annual income available for use by the Council to fund either of the above each year.
- The decision to be deferred to provide an opportunity for the Council to consider all options and for Members to find out the views of residents if applicable.

It was RESOLVED to defer a decision until a full consultation had been completed on the use and future of Jubilee Park ,Waterside Creek and other issues currently affecting the village.

C/341/16 – The report from the Clerk on actions following the previous Council Meeting was presented and is attached to the Minutes.

This was noted.

C/342/16 - The revised accounts for the year end 31 March 2016 (the accounts are attached and form part of the Minutes) were presented to the Council.

It was RESOLVED that they are accepted.

C/343/16 - The Expenditure of the Council for the period 24th May 2016 to 13th September 2016 was presented to the Council.

It was noted that cheque number 2817 to A C Print for £120.00 may have been duplicated within the payment of £198.49 to Councillor Trevorror. Councillor Trevorror and the Clerk will review.

C/344/16 - To RESOLVE that the Council reconvenes in Committee to discuss items of a confidential nature – staff matters. The Clerk will read out the following statement:

Pursuant to section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be discussed, the public and press leave the meeting – Staff Matters.

Minutes Approved:

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Councillor J Henshall - Chairman

It was noted that following the Carlow Trust Meeting the Members gave agreement that thanks be extended to Mrs Jan Trevorror for her work in organising the Fun Day that took place on Sunday at Jubilee Park.